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**MEMO ENDORSED**

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LAW DEPARTMENT**

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December 12, 2023

**BY ECF**

Honorable Barbara Moses  
United States Magistrate Judge  
Southern District of New York  
500 Pearl Street  
New York, New York 10007

Re: Simone Samuels v. City of New York, et al.  
22-CV-01904

Dear Judge Moses:

I am an Assistant Corporation Counsel in the office of the Hon. Sylvia O. Hinds-Radix, Corporation Counsel of the City of New York, attorney for Defendants in the above-captioned proceeding. Defendants write jointly with Plaintiff to respectfully request that the initial case conference, currently scheduled for December 18, 2023, be adjourned. On October 30, 2023, the Honorable John G. Koeltl issued a civil scheduling order outlining the discovery deadlines for the above matter. See ECF Dkt. No. 42. The parties were subsequently referred to mediation and a mediator was assigned on November 13, 2023. The parties have a mediation session scheduled for January 23, 2023. See ECF Dkt. Entry for November 21, 2023. Thus, the parties respectfully request that the initial case conference be rescheduled until after the January 23, 2023 mediation.

Thank you for your consideration of this matter.

Application GRANTED. The conference scheduled for December 18, 2023, is ADJOURNED *sine die*. Within 7 days of the mediation session, the parties shall submit a joint letter proposing dates for an initial case management conference before Judge Moses. SO ORDERED.

Barbara Moses  
United States Magistrate Judge  
December 13, 2023

Respectfully submitted,

/s/ Elisheva L. Rosen  
Elisheva L. Rosen  
Assistant Corporation Counsel

cc: **By ECF**  
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